

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 30th April 2025 at 7:00pm.

PRESENT: Councillors J. Farnham, (Chair), A. Bowerbanks, M. Chambers, S. Dallimore, C. Hogg, A. Jurs, R. Rattan, T. Rouse, J. Stevenson, B. Warne and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 19 PCC Ward Councillor: Cllr Nicola Day

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

1. A resident stated that they had attended the meeting as their planning application 25/00431/HHFUL1 Debdale, was agenda item.
2. Residents voiced concerns/objections regarding the size of the proposed extension at 1 Debdale planning application 25/00431/HHFUL.
3. Residents voiced their objections against the proposals for planning applications 24/01618/FUL and 24/01647/LBC – Lynch Farm.

0425.234 Apologies for absence

Apologies were received and accepted from Cllr M. Brett, Cllr J. Goode and Cllr. Dr. Sridhar.

0425.235 Declaration of interests and dispensations

Cllr Hogg – agenda item 0425.0236. Planning application 24/01648/FUL. (Without prejudice).

The Chair used her discretions and agenda item 0425.241 was dealt with.

0425.236 Planning matters

Resolved comments where on applications including applications received after the agenda has been issued and which are on Peterborough City Council planning page:

- 24/01618/FUL: Re-consultation - Change of use from riding school to enclosed dog field, education and camping for schools and groups at Lynch Farm, Wistow Way, Orton Wistow, Peterborough PE2 6XA
RESOLVED: Orton Waterville Parish Council objects to this application. While we would support the creation of a stand-alone dog field on NPT land, we are concerned about over-development of the former Lynchwood Riding School site and the impact the proposals might have on the surrounding neighbourhood and wildlife (including badgers). We would prefer to see a masterplan for the whole NPT site which would be subject to a wider public consultation.
- 24/01647/LBC: Re-consultation - Change of use from riding school to enclosed dog field, education and camping for schools and groups at Lynch Farm, Wistow Way, Orton Wistow, Peterborough PE2 6XA
RESOLVED: Orton Waterville Parish Council objects to this application. While we would support the creation of a stand-alone dog field on NPT land, we are concerned about over-development of the former Lynchwood Riding School site and the impact the proposals might have on the surrounding neighbourhood and wildlife (including badgers). We would prefer to see a masterplan for the whole NPT site which would be subject to a wider public consultation.

07:53 pm The Chair used her discretion and closed the meeting.

07:55 pm The Chair re-opened the meeting.

- 25/00431/HHFUL: Front single storey extension, demolition of garage and entrance hall, construction of two storey side extension and addition of first floor to bungalow at 1 Debdale, Orton Waterville, Peterborough PE2 5HS
RESOLVED: Neutral - The Parish Council has concerns that the proposals are a slight overdevelopment for the size of the plot.
- 25/00468/HHFUL: Demolition of detached garage and erection of 2-storey side extension with front and rear dormers with extension of parking area to front of house at 18 Everingham, Orton Brimbles, Peterborough PE2 5XP
RESOLVED: Neutral – No material observations.
- 25/00388/REM: Reserved matters submissions seeking approval for access, layout, scale, appearance and landscape pursuant to outline permission ref 09/01368/OUT relating to Phase 2 of Ownership Area O, for the erection of a new primary and nursery school and associated works at Land To The North Of Norman Cross, London Road, Peterborough
RESOLVED: Neutral – No material observations.
- 25/00528/HHFUL: Installation of an air source heat pump at 7 Nairn Drive, Orton Northgate, Peterborough PE2 6DA
RESOLVED: Neutral – No material observations.
- 24/01648/FUL: Revised description - Change of use from Cycling Centre to Sale of Alcohol (sui generis) and restaurant use, including ancillary sales and takeaway at Orton Meadows Golf Shop, Ham Lane, Orton Waterville, Peterborough
RESOLVED: Neutral – No material observations.

0425.237 Local police matters

It was noted that a recent press release had stated that the parish was the lowest area for burglaries.

0425.238 Ward Councillor reports

Councillor Stevenson gave the following report:

Showground Planning Applications

The applicant has received a two-month extension to the time by which it must have a Section 106 agreement in place. The new deadline is July 13th 2025.

Ascot House, Lynchwood

The retrospective planning application for a car wash in the rear car park has been refused.

Riseholme Public Realm

Following a request from residents, Cllr Stevenson has been speaking to Cllr Day and Cllr Bowerbanks about working together on a community project for improvements to the landscaping. We will request this is an agenda item for May.

Cllr Day gave the following report:

Nene Park Trust planning application: I have offered to residents that I can call this decision in.

Brudenell Field: Fly tip now cleared - huge amounts.

Recent article from SPURR in PT about Showground Development extension of deadline for S106 and traffic mitigations now published.

Encampment at Matley: 5 caravans and a van. They have now moved on to another area in Brimbles. Enforcement are awaiting a court date to issue summons.

We continue 'Meet Councillor' and 'Meet on Your Street' events - variety of casework/ issues being dealt with.

0425.239 Minutes of previous meeting

RESOLVED: That the minutes of the Orton Waterville Parish Council meeting held on 26th March 2025 were agreed as a correct record of the meeting and signed by the Chair.

- 0425.240 Clerk' update**
No update.
- 0425.241 Correspondence to note if of relevance**
As agreed at the previous meeting on 26th March 2025, agenda item 0325.211, the Clerk had sent the Parish Council's response to the 3 residents emails relating to Lynch Farm planning applications 24/01648/FUL and 24/01647/LB and received a reply from all 3 residents as they were unhappy with the response received.
- As a corporate body, the contents of the 3 email replies were circulated by the Clerk to all councillors to try and resolve the matter. The Chair did not read out the emails as all Councillors had received copies. The 3 emails were numbered 1, 2, and 3. The chair referred to emails 1 and 2 as these two referred to Nene Park Trust and the plans that were on the agenda for discussion. Email 3 had already been answered by the clerk as it related to a previous meeting.
- It was noted that in between the Clerk sending the Parish Council's response to the first 3 emails, and receiving the 3 email replies from these residents, the 2 planning applications had come in for re-consultation the 2 revised NPT planning applications had come in for re-consultation.
- 0425.242 The Gannocks**
It was stated that one of the trees on the roadway leading to the cemetery had died and that dogs were being exercised in the fenced in play area. Matting/artificial grass for the goal area was also suggested to prevent the grass from being worn.
RESOLVED: The Clerk will purchase a replacement tree and 'No dogs in play area' signage. She will ask Aragon Direct Ltd whether matting or artificial grass would be a suitable solution to protect the grass in the goal area.
- 0425.243 Parish Lengthsperson**
The meeting was informed that during hot weather, the Lengthsperson starts work at 6:00 am.
- 0425.244 Bulky waste**
The next collection is on 10th May 2025, in the small car park at the back of the Orton Centre.
- 0425.245 Future of Orton Wistow Community Centre**
No update.
- 0425.246 Email addresses for councillors**
It was noted that Councillors were having issues in setting up their new .gov emails.
RESOLVED: Cllr Hogg to arrange for the Peterborough City Council IT Officer to come to the village hall and help councillors set up their new .gov emails.
- 0425.247 Wooden bollards on cycle paths**
Cllr Bowerbanks reported that he had obtained a map of all the bollards in the parish and that he would be going out to see the condition of them. Painting or marking the bollards would be the cheapest option to improve their night visibility.
RESOLVED: Cllr Bowerbanks to obtain 3 quotations for marking/painting all bollards in the parish to improve their night visibility. The map of all the bollards in the parish to be circulated to councillors.
- 0425.248 Reports from outside bodies**
Village Hall Committee
The hall floor has been replaced. The Village Hall Committee finances remain stable.
- 0425.249 Allotments**
The Clerk asked if the Parish Council would consider paying Richard Harding an additional £100.00, on top of the already accepted quotation of £200.00, for clearance of the drainage ditch at Cherry Orton allotments as it had taken him longer than anticipated to carry out the task as there were more brambles than when he had originally given the quotation. This was discussed and it was noted that the original quotation of £200.00 did not seem much for such a big task.
RESOLVED: To pay Richard Harding an additional £100.00 for the ditch clearance at Cherry Orton Allotments.

0425.250

Cemetery

The Clerk stated that she had written to a family asking them to remove a plastic arch which had been erected above their family members headstone as this was a breach of the Lawn Cemetery Regulations. The letter had been sent via 'Royal Mail signed for' and the Clerk had confirmation from Royal Mail that the letter had been received by the family. The deadline for the removal of the arch was 25th April 2025 after which time the Parish Council had the right to remove the arch. This was noted.

0425.251

Finance & Administration

1. **RESOLVED:** Payments of expenditure:

HSBC Bank	March 2025 bank account charges	£8.00
CAPALC	Annual Affiliation/Data Protection Officer renewal fee	£1433.46
Peterborough Office Supplies	New office printer	£341.99
ASKit	New office laptop (incl. setup, Microsoft Office, annual antivirus licence and cloud backup)	£861.40
Mark Hazlehurst	Internal audit service 2025	£450.00
Peterborough Limited	Lengthsperson service – April 2025	£3157.66
R Harding & Son Landscaping	Cut back overgrown drainage ditch at Cherry Orton allotment/April cemetery contract	£700.00
Rialtas Business Solutions Ltd	Allotments software Annual support maintenance	£243.60
Rialtas Business Solutions Ltd	Cemeteries software Annual support/maintenance	£522.00
Rialtas Business Solutions Ltd	Alpha accounts software Annual support maintenance	£243.60
Mrs A Brown	Payroll April 2025 inc. expenses	£1968.38
Cambridgeshire County Council	Pension April 2025	£627.99
HM Revenue & Customs	PAYE April 2025	£676.96
Wave	Water charges – Gostwick allotments	£18.24
Kerrison Gardens	St Mary's churchyard grass cutting	£882.00

2. Income received

Cemetery fees	£500.00
1st instalment of Parish Council precept	£48,562.50
1st instalment for Burial Grounds	£600.00
1st instalment for Parish Recreation Grounds	£1867.15
HSBC Bank interest	£59.41

3. **RESOLVED:** The end of month accounts and bank reconciliation were approved.

4. Annual Governance and Accountability Return for year ending 31 March 2025.

- (a) The effectiveness of the system of internal control was reviewed and considered satisfactory.
- (b) The Annual Governance Statement 2024/25 was approved and **RESOLVED**, for signing by the Chair and Clerk.
- (c) The Accounting Statements were considered by all members.
- (d) The Accounting Statements were approved and **RESOLVED** for signing by the Chair and Responsible Financial Officer (Clerk).

5. **RESOLVED:** That Mr Mark Hazlehurst was confirmed again as the Internal Auditor for 2025/26.

0425.252

Maintenance

None.

0425.253

Future agenda items and announcements

Agenda item for next meeting: Riseholme Public Realm.

Councillor Jurs announced that she was resigning from the Parish Council with immediate effect as she had moved away from the parish. The Chair thanked Cllr Jurs for her time on the Parish Council.

Annual Parish meeting Wednesday 28th May 2025 at 7:00 pm.

0425.254

Date of next meeting

Annual Meeting of the Parish Council on Wednesday 28th May 2025 at 7:15 pm.

The meeting closed at 8:52 pm.