

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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## NOTICE OF PARISH COUNCIL MEETING: Orton Waterville Parish Council

**DATE:** Wednesday 24<sup>th</sup> September 2025

**TIME:** 7:00 pm

**VENUE:** Village Hall, Glebe Avenue, Orton Waterville

**All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.**

During the 15 minutes Public Question Time, Member of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

*A Brown*

Mrs A Brown  
Proper Officer  
3<sup>rd</sup> September 2025

Members: 13    Quorum: 5

## A G E N D A

### Public Question Time

**Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.**

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

**0925.079**

### **Apologies for absence**

To receive and accept apologies for absence

**0925.080**

### **Declaration of interests and dispensations**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

**0925.081**

### **Planning matters**

**1. To ratify and resolve comments where appropriate on applications. Applications received after the agenda has been issued and which are on Peterborough City Council planning page, will also be considered:**

- 25/00961/FUL: Creation of an opening on the side wall of an existing commercial unit and the installation of a roller shutter at Unit 2, 5 Accent Park, Bakewell Road, Orton Southgate, Peterborough PE2 6XS
- 25/00968/HHFUL: Proposed single storey garden room and office space and reinstate a balcony to the front elevation at 18 Svenskaby, Orton Wistow, Peterborough PE2 6YZ
- 25/00975/CTR: Fell Whitebeam (48900) at 46 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ
- 25/00985/HHFUL: Demolition of existing conservatory and erection of single storey rear extension at 5 Brackenwood, Orton Wistow, Peterborough PE2 6YP
- 25/00992/FUL Proposed enclosed staircase at 5 Routeco Business Park, Bakewell Road, Orton Southgate, Peterborough PE2 6BW
- 25/01055/TRE: T1 - Oak - Crown reduction of up to 2.5 metres and crown reshaping to reduce overhang into garden, remove deadwood and restore canopy balance at 24 Denmark Drive, Orton Waterville, Peterborough PE2 5HN
- 25/01071/HHFUL: Single storey flat roof extension to the eastern elevation with lantern to create utility and bathroom accommodation at 4 Burswood Orton Goldhay Peterborough PE2 5LQ

**0925.082**

### **Local police matters**

To receive any reports on crime levels in the parish and to resolve action

**0925.083**

### **Ward Councillor reports**

To receive reports from Ward Councillors on mutual matters concerning the parish

**0925.084**

### **Minutes of previous meeting**

To approve and sign the minutes of the meeting held on 24<sup>th</sup> July 2025

- 0925.085 Clerk' update**
- 0925.086 Correspondence to note if of relevance**
- 0925.087 The Gannocks**  
To receive any matters of concern and resolve action
- 0925.088 Parish Lengthsperson**  
To receive any updates and resolve action
- 0925.089 Bulky waste**  
To receive update and resolve action
- 0925.090 Orton Wistow Community Centre**  
To receive update on future of the centre
- 0925.091 Email addresses for councillors**  
To receive update and resolve action
- 0925.092 Wooden bollards on cycle paths**  
To resolve options to improve visibility of bollards during whilst dark
- 0925.093 Riseholme landscape improvements**  
To consider and resolve
- 0925.094 Condition of Debdale Road surface**  
To receive matter of concern and resolve action
- 0925.095 Provision of councillor tablets for Parish Council business**  
To consider and resolve
- 0925.096 Parish Council owned trees**  
To resolve acceptance of quotation for tree surveys of all Parish Council owned trees
- 0925.097 Reports from outside bodies**  
To receive and note verbal reports from councillor representatives
- 0925.098 Allotments**  
To receive any matters of concern and resolve action
- 0925.099 Cemetery**  
To receive any matters of concern and resolve action

**0925.100 Finance & Administration**

**1. To resolve payments of expenditure:**

Peterborough Limited	Lengthsperson service August 2025	£3157.66
Kerrison Gardens	Grass cutting: St Mary's churchyard/Gostwick allotments	£997.50
Clear Councils	Parish Council annual insurance renewal	£1829.72
Ormiston Bushfield Academy	Grant towards in-house counselling service	£2000.00
Amber Bee CIC	Grant towards Orton Wistow and St Johns primary school's internet safety programmes	£365.00
R Harding & Son	Cemetery/Parish maintenance works August 2025	£530.00
Wave	Water charges – Cherry Orton allotments	£488.67
Mrs A Brown	Payroll August 2025 (inc. National pay award backpay)	£2170.44
Cambridgeshire County Council	Pension August 2025	£728.37
HM Revenue & Customs	PAYE August 2025	£842.08
Unity Trust Bank	Banking charges July 2025	£6.00
Magpas	Grant toward life-saving helicopter service	£500.00
Kerrison Gardens	Grass cutting: St Mary's churchyard September 2025	£588.00
R Harding & Son	Cemetery maintenance works September 2025	£500.00
Peterborough Limited	Lengthsperson service September 2025	£3157.66
Mrs A Brown	Payroll September 2025	£TBC
Cambridgeshire County Council	Pension September 2025	£TBC
HM Revenue & Customs	PAYE September 2025	£TBC
Unity Trust Bank	Banking charges August 2025	£6.00

**2. To note end any income received**

**3. To resolve end of month accounts and bank reconciliation**

**0925.101**

**Maintenance**

To receive and resolve any matters requiring action

**0925.102**

**Future agenda items and announcements**

To receive any matters – decisions cannot be made under this item

**0925.103**

**Date of next meeting** – Wednesday 29<sup>th</sup> October 2025